



S&H Report Transport



Short, meaningful title

What?

- Neutral (as objective as possible) description of the incident

Who?

- Employee / Service provider/ truck driver/
Employee carrier/ Citizens

Where?

- Area / Place on the site

When?

- Date / Time

How (Basic reason for the incident)?

- Short description of the incident:
progress, other people involved,
technical interruption, human
misconduct....

Illustration of the situation with sketch or photo.
Use arrows to point out important facts

Immediate action:

- Technical: What was technically done?
- Organizational: What was organizationally done?
- Personal: What was personally done?

Contact Person for questions: Name, E-Mail adress, Phone number

Communication of examination results incl. Go-See-Think-Do
and lesson learned are done separately!



Lesson learned



Nestlé

Contact Person Transport & Date

Brief description of the accident

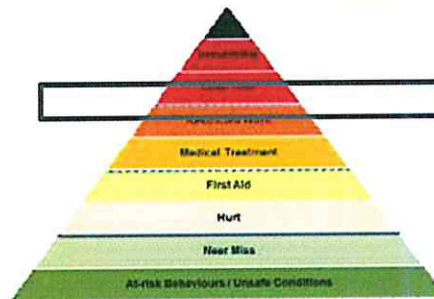
Max 160 characters

Type of injury

Adjective and body part

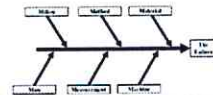
Has a risk assessment been carried out for this workplace?

☒ Y ☒ N



Basic cause:

Reason for the accident!



Wrong! ☹️

Right! 😊

	action	who?	Until when?	Market relevant
T	Technical	Name	Date?	Y/N
O	Organizationally	Name	Date?	Y/N
P	Personnel	Name	Date?	Y/N

